

## LITTLE GLEHAM PARISH COUNCIL

### **Minutes of the Council Meeting held on Monday 14<sup>th</sup> May 2012 in the Parish Room**

1. **Election of Chairman:** On a Proposition by Stuart Hogg, Seconded by Roger Blyth, Mr Peter Chaloner was unanimously re-elected as Chairman of the Council.
2. **Present from the Council:** Mr Peter Chaloner [Chairman], Sue Hussey; Stuart Hogg; Graham Peck; Roger Blyth; Philip Hope-Cobbold; Pat Trinder [Clerk]
3. **Apologies for Absence:** Ceri Larman; PCSO Thora Taylor;
4. **Present from the Public:** None
5. **Declaration of Interest:** Philip Hope-Cobbold – Agenda Item 10[b]
6. **Minutes of the last meeting:** The Minutes of the meeting held on 16<sup>th</sup> April 2012 were unanimously adopted and signed as a correct record.
7. **Matters Arising from the 16<sup>th</sup> April meeting:**
  - [a] Community Area:** Stuart reported an increase in rabbit activity. Four fence posts now needed replacing and there were more cracks on the surface of one of the big swing seats. Peter had purchased and fitted the replacement items needed to put back the repaired goal post and will present the invoice for payment, amounting to £31.80 [including V.A.T.] at the next meeting. Philip had replaced the “dog clean up” and “close the gate” signs. Councillors supported the Chairman’s suggestion to arrange the next working party date after the June Council meeting.
  - [b] Maintenance of highways/pavements/footpath:** The clerk provided a supply of the circular walks footpath leaflet, which had been reprinted by Leiston Press, at a cost of £80 for 500 leaflets.
  - [c] SNT – Police Report:** A written police report for April had been circulated [*Copy to be filed with Minutes*] Sue referred to a recent incident involving a burnt out car, which was not included in the police’s recorded crimes statistics.
  - [d] Neighbourhood Watch Scheme:** Nothing to report.
  - [e] Proposed refurbishment of the village sign:** Nothing further to report. Stuart hoped to be able to report some progress at the next meeting.
  - [f] Four Village Bypass Working Party update:** Stuart reported on the positive discussions during the meeting held between representatives of the Working Party and Dr. Poulter and Theresa Coffey on the 27<sup>th</sup> April. Others in attendance included Andrew Read, S.C.C. and Philip Dunnet, SCDC, both of whom also participate in joint monthly meetings relating to the Sizewell project., and representatives of the press. Both Theresa Coffey and Dr. Poulter maintain their support, in principle, of any initiative that would improve the A12, but as there is no likelihood of Government funding, all interested parties recognise that the implementation of any proposed scheme would be dependent on a successful outcome of negotiations of funds from EDF to local projects. Efforts will be made to include proper infrastructure improvements as part of the overall planning for Sizewell C. Not everyone is committed to a bypass; SCC maintain their preferred option of a dual carriageway and the previous study that was undertaken is to be revisited. Councillors had a brief discussion on the implications of the issues raised at the meeting on the 27<sup>th</sup> April, and Stuart agreed to circulate the formal minutes, when available.
  - [g] Little Pick 2012:** Most councillors had completed their designated areas; outstanding areas would be done as soon as possible.
  - [h] Recent reports of HGV using Church Road:** Appropriate letters had been sent, as agreed at the last meeting.

8. **District Councillor's Report:** Nothing further to report.
9. **SCDC: Scrutiny of Housing Provision with Suffolk Coastal District:** Copies of a letter received had been circulated via email. On a proposition by the Chairman it was agreed to note the information received and make no comment at this stage.

10. **Planning:**

**[a] Application No C12/0449 – 20 Shop Lane: Erection of one-and-a-half storey rear extension:** SCDC Approval received.

*[Cllr. Philip Hope-Cobbold left the meeting at this point]*

**[b] Application No C12/0950 – Glemham Hall, Main Road, Little Glemham: Retention of marquee for a further period of 10 years:** No objections were raised; The Council unanimously supported the proposal.

*[Cllr. Philip Hope-Cobbold returned to the meeting at this point]*

11. **Finance:**

**[a] Financial Update:**

The amount in the current account is £ 204.95

The amount in the deposit account is £4,065.80

**Total: £4,270.75**

**[b] Invoice presented for payment:**

- Leiston Press Ltd

Reprint 500 circular walks footpath leaflets

[Minute Ref: 11[2] LGPC meeting 16.4.12 refers] Amount: £ 80.00

After approved invoice has been paid [**£80.00**] the combined amount held in the accounts will be **£4,190.75**

**[c] Review of Clerk's Salary: Proposed incremental scale increase:** At present the clerk's hourly rate is based on SCP17 [£8.747p/hour. A proposal to increase to SCP 18 [£8.919p/hour] backdated to 1<sup>st</sup> April 2012, was unanimously approved and adopted.

[N.B. It was noted that there has been no pay offer for the third successive year]

**[d] Council Precept 2012/13:** The first tranche of the precept [£1,550] has been received.

**[e] Signing off of accounts for 2011/12:** The clerk apologised for the delay in circulating the end of year accounts, prepared on the new spread-sheet accounting system. On a proposition by the Chairman, it was agreed to defer this item until the next meeting, so that councillors have an opportunity to study them in detail.

12. **Any Other Business, to include:**

[1] Complaint by resident about dog fouling in Community area: The clerk reported full details of a complaint she had received from a resident, and, following a request from the Chairman, presented illustrations and costings for two "fido" dog waste bins provided by SCDC. The Parish Council would be responsible for funding the purchase of the bin, and SCDC would supply, install, and empty the bin. In the light of further complaints, the Chairman felt that the Council should purchase a suitable dog waste bin, to be positioned in the Community Area, near to the gate. It was recognised that this action was not guaranteed to solve the problem altogether, but it was hoped that it might encourage members of the public to clear up after their dogs, and the council would have reasonable grounds to pursue matters further, having provided a visible facility for people to do so. Councillors had no wish to stop responsible dog owners from visiting the Community area. After further discussion, on a Proposition by the Chairman, it was unanimously agreed to purchase a "Larkin" dog bin, at a cost of £250.00 + VAT supplied and installed on its own metal post. **[A.P. Clerk]**

[2] Stuart reported further potholes appearing in Shop Lane, and it was agreed to ask Highways to carry out the necessary repairs. **[A.P. Clerk]**

[3] Philip referred to his earlier suggestion about organising a village fete at some time in the future. Councillors felt that perhaps the Parish Room Committee might like to consider including this as a future agenda item .

[4] Roger and Philip presented their apologies for the June meeting.

13. **Date of next meeting:** Monday 11<sup>th</sup> June 2012 at 8.00 p.m.

Signed as a correct record.....

Peter Chaloner

DATE: 11<sup>th</sup> June 2012