

**LITTLE GLEMHAM PARISH COUNCIL**  
**Minutes of the Parish Council Meeting held on**  
**Monday 9<sup>th</sup> January 2017 in the Parish Room**

1. **Present from the Council:** Peter Chaloner [Chairman] Philip Hope-Cobbold; Kate Burt; Claire Peck; Pat Trinder [Clerk]
2. **Present from the Public:** Mr Frank Hilder; Mrs Anna Shand; Stephen Burroughes [County Councillor]
3. **Apologies for Absence:** Ceri Larman; Tony Eaves; Roger Blyth; Carol Poulter [District Councillor]
4. **Declaration of Interest:** None declared
5. **Minutes of the last meeting:** The Minutes of the meeting held on 14<sup>th</sup> November 2016 were unanimously adopted and signed as a correct record: *[Proposed by the Chairman; Seconded by Cllr. Philip Hope-Cobbold]*
6. **Matters Arising from the 14<sup>th</sup> November Council meeting:**
  - a. **[i] Community Area Update:** No further reports on the November and December'16 inspections. Peter reported on the January inspections to date; no new issues of concern had been noted. Frank Hilder referred to the broken post on the stile and suggested putting a 'do not use' sign up until the planned repairs were carried out. The clerk understood that the start date for the repair work to be carried out by Kiwi Services was imminent. *[See 6[a] [ii] below]*

**[ii] To ratify decision taken since last meeting to accept the quotation received from Kiwi Services [£350.00 + VAT @ 20% giving a total project cost of £420.00] and subsequent instructions given by the clerk to Kiwi Services to proceed with the work.** *[Anticipated to be carried out in early January 2017 – weather conditions permitting]* On a Proposition by the Chairman, Seconded by Cllr. Philip Hope-Cobbold, the decision, outlined above, was unanimously ratified. **[A.P. Clerk]**

**[iii] Improvements to Community Area Play Facilities: Update:** The Chairman referred to the quotations received from Wicksteed and circulated printed illustrations of two items of equipment discussed at the November Council meeting. Peter referred to Tony's preference for the wooden 'Pick Up Sticks' option, but still felt that the all metal 'Ben Nevis Summit Dome Climber' would be more durable and Philip supported this view. Kate confirmed her agreement to either option. In view of Tony and other councillors' absence, it was agreed to defer making a final decision until the next meeting.

**[iv] Associated car parking provision: Update on Carol Poulter's request for a site meeting with planning officer:** No further progress to report. The clerk agreed to try to contact the planning officer direct. **[A.P. Clerk]**
  - b. **Maintenance of highways/pavements/footpaths:**

*Report of problems gaining access to the footpath on the A12 near Park Cottage:* Philip confirmed that the access point had been cleared.

It was agreed to contact Highways again regarding the overgrown footpath along the A12, from The Knoll, up to Glemham Hall, and the path going south, from Shop Lane, which had both still not been cleared along their entirety. **[A.P. Clerk]**
  - c. **Four Village Bypass Working Party Update:** *[SEGway]* The Chairman had nothing further to report, and, following a negative response to his approach to Stratford & Farnham, with a view to submitting a joint 4-village response to the Sizewell C Stage 2 consultation, had gained the impression that the working party was now defunct.
  - d. **Sizewell C Update: Stage 2 Consultation [23.11.16 – 3.2.17] Meeting with Planning Aid England [PAE] representatives on Saturday 14<sup>th</sup> January'17 at 10.00 a.m. in the Parish**

**Room:** The Chairman urged councillors to read the consultation document summary prior to the workshop, when PAE will be offering planning advice to the Council on the best way to formulate its response. Peter reported on the public consultation events he had attended and there was lengthy debate on some of the main issues discussed. Regrettably, EDF maintain that the perceived increase in traffic volumes did not warrant a 4VBP and the County Council reluctantly accepted this view; Consequently there are 3 alternative options for a bypass 'on the table': the first two – a bypass for Farnham only – and the third option, a 2-village bypass, which, supporters envisage could be a workable option, attracting the maximum financial contribution from EDF, which could enable the case for it to be extended to a 4VBP to be pursued with further funding from the Government. The Chairman thought that the 2-village bypass option was the best on offer, and should not be rejected out of hand, as this could significantly weaken the County Council's case. Kate was not confident that this was the best way forward and urged councillors not to relinquish their position. After further discussion on other associated issues, the Chairman suggested that councillors formulate their views for further discussion at the workshop on 14<sup>th</sup> January.

- e. **Provision of dog bag dispenser along the permissive path leading from Hoo Lane:** The clerk had circulated details of the dog bag dispensers available from JRB Enterprise Ltd. The Chairman thought that the prices were reasonable and the clerk was asked to circulate details of the exact cost and chosen design. **[A.P. Clerk]**

7. **Suffolk County Councillor's Report:** Copies of Stephen Burroughes' written report had been circulated and was taken as read and received.

**[a] Report on meeting held on 29.11.16 with David Chenery [SCC Highways]:** The Chairman had made some notes during the meeting and a copy of David Chenery's summary of discussions had been circulated. The Chairman thought that the 'walkabout' had been a useful exercise, although he was disappointed to note that SCC appeared to have 'back-tracked' on some of the issues; he highlighted some of the main points, including:

- Church Road corner: 'Children at play' sign – already exists but is hidden by overgrown hedge at No. 4 Streetfield; tenant/DC to arrange with Heritage Housing to get hedge cut back; Clerk to pursue, if action is not forthcoming; **[A.P. Clerk]**
- Church Road Junction with A12 – Scope to widen splays slightly, but unlikely to be able to create business case for any other work. Limited scope on North side because of telegraph pole, underground services and access to School House. There was lengthy discussion on possible options for the junction;
- Extension of the speed limit: likely to take 18 months to two years;
- Encroachment of footways; proposed action included in David Chenery's notes;
- Blockage of storm drains: SCC were unaware of flooding at Rosebrook Cottage; SCC acknowledged the problem with sand being washed onto A12, subsequently blocking drains; noted that it is illegal under the Highways Act for a landowner to discharge anything other than water onto highway; suggestion that landowner [Glemham Estates] discuss direct with highways;
- Traffic activated signs: Details of new procedure for acquisition and costs noted. It was also noted that these are battery powered devices and volunteers would be needed to change and recharge batteries. Stephen mentioned existing shared speed reduction signs, locally, and was also aware that one or two other neighbouring parishes were interested in sharing a speed sign; he therefore agreed to research this matter, and get back to the Council in due course. **[A.P. Stephen Burroughes; Clerk]**

Stephen Burroughes felt that, in order to move forward, the Council should focus on prioritising the options, and when a decision has been made, arrange a further meeting with

Highways, to enable any chosen project to be properly costed for possible inclusion in future budgets and programme of works. The Chairman thanked Stephen for his help in these matters **[A.P. Clerk]**

8. **District Councillor's Report:** Nothing to report

9. **Planning:** Nothing to report.

10. **Finance:**

a. **Financial Update:**

The amount in the current account is: £ 82.19

The amount in the deposit account is: £ 5,752.24

**Total: £ 5,834.43**

b. **Invoices for payment:**

- Bus Shelter Cleaning – Oct/Nov/Dec'16  
[3 hrs @ £7.20 per hour]..... Amount: £ 21.60
- Clerk's invoice for salary & expenses  
[Oct/Nov/Dec'16]..... Amount: £ 330.50
- E-ON Street Lighting [1.10.16 – 31.12.16] Amount: £ 23.37
- Disability Advice Service – Donation  
[LGPC meeting 14.11.16 Minute Ref: 14[b] refers] £ 40.00
- Heelis & Lodge  
Internal Audit for year ended 31.3.16..... Amount: £ 42.00

After payment of the above invoices **[£457.47]** the combined amount held in the accounts is **£5,376.96.**

c. **Precept for 2017/18:** Copies of the Precept letter and information regarding the 2017/18 tax-base which will be used to calculate the parish charge had been circulated. The Chairman commented that the tax base had reduced slightly and, as anticipated, the support grant has been withdrawn. This will result in the precept increasing by 9.43% next year. Councillors had agreed in November'16 that it wished to precept for £3,100 [the same figure as last year] and the Chairman proposed that the Council should proceed on that basis, bearing in mind that it may face more expenditure in the future, such as further maintenance in the community area and the by-pass campaign. After further discussion, on a Proposition by the Chairman, councillors unanimously **RESOLVED** to precept for an amount of £3,100. **[A.P. Clerk]**

d. **Council Tax Referendums:** Information received from S.A.L.C., confirming that Council tax referendum principles have not been extended to Parish and Town Councils in 2017/18 was noted.

11. **New Electoral Register:** A new version of the electoral register has been produced, in force from 1<sup>st</sup> December 2016. This was circulated at the meeting.

12. **Schedule of meeting dates for 2017, to be held at 8.00 p.m. in the Parish Room: To consider possible change of monthly meeting day:** After a brief discussion, on a Proposition by the Chairman, it was agreed to retain the 'status quo' and the following dates were unanimously agreed:

Monday 9 <sup>th</sup> January	Monday 12 <sup>th</sup> June
Monday 13 <sup>th</sup> February	Monday 10 <sup>th</sup> July
Monday 13 <sup>th</sup> March	Monday 11 <sup>th</sup> September
Monday 10 <sup>th</sup> April [ <i>Easter Monday 17<sup>th</sup> April</i> ]	Monday 9 <sup>th</sup> October
Monday 8 <sup>th</sup> May [ <i>Parish Annual Meeting</i> ]	Monday 13 <sup>th</sup> Nov [ <i>Budget meeting</i> ]

13. **Any Other Business**

a. Letter received from Mr William Dean, on behalf of Shop Lane residents, regarding

- Request for the traffic mirrors above the bus shelter on A12 to be cleaned: Mrs Anna Shand & Mr Frank Hilder kindly offered to try and clean the mirrors at the earliest opportunity.

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- Request for the ‘Shop Lane – No Through Road’ sign to be refurbished. The Chairman thought that the sign was very badly weathered and Proposed that the Council should request a repair or a replacement sign. **[A.P. Clerk]**
- b. Letter received from S.A.L.C. about subscriptions: Information noted; 2017 subscription likely to be £132.71 [2016: £129.00]
- c. Letter received from Suffolk Accident Rescue Service requesting a donation: On a Proposition by the Chairman, it was agreed to reply, advising that the Council had spent its ‘Charities’ budget for 2017, but their request would be considered in 2018. **[A.P. Clerk]**
- d. Mr Frank Hilder reported an increase in litter in the village. The Chairman commented on the Council’s plans to organise another public litter pick at Easter. Kate referred again to the unacceptable amount of litter and debris abandoned along pathways and in the verges along the A12, which made the entrance to the village look very ‘shabby’ and felt strongly that both SCDC and SCC Highways should have an obligation to maintain these areas to an acceptable standard. It was agreed to lobby the appropriate authorities on this issue. **[A.P. Clerk]**

**14. Date of next meeting: Monday 13<sup>th</sup> February 2017 at 8.00 p.m.**

Signed as a correct record.....

Peter Chaloner  
Chairman

Date: 13<sup>th</sup> February 2017