

**Minutes of the Parish Council Meeting held on  
Monday 13<sup>th</sup> February 2017 in the Parish Room**

1. **Present from the Council:** Peter Chaloner [Chairman] Kate Burt; Ceri Larman; Roger Blyth; Pat Trinder [Clerk]
2. **Present from the Public:** Carol Poulter [District Councillor] Mr Frank Hilder; Claire Young
3. **Apologies for Absence:** Claire Peck; Philip Hope-Cobbold; Tony Eaves; Stephen Burroughes [County Cllr.]
4. **Declaration of Interest:** None declared.
5. **Minutes of the last meeting:** The Minutes of the meeting held on 9<sup>th</sup> January 2017 were unanimously adopted and signed as a correct record: *[Proposed by the Chairman; Seconded by Cllr. Kate Burt];*
6. **District Councillor's Report:** Copies of Carol Poulter's written report had been circulated and taken as read and received. Carol expanded on one or two issues, including the Sizewell C Stage 2 consultation, which SCDC felt strongly contained far too many unanswered questions, and the Sizewell C Infrastructure Survey results. Carol agreed to find out why Little Glemham had not been included in the infrastructure survey; Carol was pleased to report that arrangements are in hand for a site meeting between herself and the planning officer dealing with the Parish Council's proposal to provide car parking provision near to the Community Area and Parish Room; Further details to be provided when confirmed; LGPC representative to attend; Carol asked councillors to email any further questions they may have, and left the meeting at this point. **[A.P. Carol Poulter/Clerk]**
7. **Matters Arising from the 9<sup>th</sup> January Council meeting:**
  - a. **[i] Community Area Update:** Peter had not noted any new matters of concern during the January inspections. He confirmed that the repair work carried out by Kiwi Services was satisfactory; *Invoice included in Accounts for Payment, later in the meeting;*  
**[ii] Improvements to community Area Play Facilities:** Decision of preferred item of play equipment to be purchased deferred in Tony's absence;  
**[iii] Associated car parking provision:** As reported earlier in the meeting, date for proposed site meeting awaited. **[A.P. Carol Poulter/Clerk]**
  - b. **Maintenance of highways/pavements/footpaths:**
    - Blockage of storm drains on A12: *[LGPC meeting 9.1.17 Minute Ref: 7[a]refers]:* The Chairman reported receipt of an email from Glemham Estates confirming that the Farm department had graded the track and will undertake the necessary maintenance, on a regular basis, to alleviate the issues associated with the A12 trunk road. On a Proposition by the Chairman, it was agreed to monitor the situation closely.
    - Kate referred again to the increasing amount of debris and litter in the hedgerows and verges along the A12. She also reported continuing problems caused by encroachment of the footpath on the east side of the A12, going north from The Knoll, which was very overgrown and virtually too narrow to walk along. The Chairman commented that this issue was discussed during the 'walk about' meeting with David Chenery on 29<sup>th</sup> November, and it was agreed to request urgent action on safety grounds. **[A.P. Clerk]**
    - The Chairman referred to Stephen Burroughes' comments at the last meeting about accessing information concerning speed camera initiatives on the County Council website, as he had been unable to locate the information. *Clerk to request website references.* **[A.P. Clerk]**

- c. **Four Village Bypass Working Party Update [SEGway]** : On a Proposition by the Chairman, it was agreed to remove this as a regular agenda item for the time being. *[Issue to be kept under review]*
  - d. **Sizewell C Update: Stage 2 Consultation : LGPC’s formal response:** The Chairman commented on the very constructive meeting held with PAE representatives on the 14<sup>th</sup> January and confirmed that he had formulated and submitted the Council’s response, already circulated to councillors, by the deadline. He had also put copies on the Joint Local Authority Group website, and on LGPC’s website. Peter envisaged that the Stage 3 consultation, which would be the final proposal, will take place later this year.
  - e. **Provision of dog bag dispenser along the permissive path leading from Shop Lane:** Peter had visited the site. The dispenser could be attached to the fence, which would require permission from Glemham Estate, or could be fixed to a post, provided by the Council, which he considered was a better alternative. The clerk confirmed that the unit price for the dispenser was £94.80 [£79.00 + VAT £15.80] + a standard delivery charge of £6.75. Appropriate fixings would also be required, along with a supply of dog bags; costs to be advised. On a proposition by the Chairman, the clerk was authorised to proceed with the order; working party to be arranged to put the dispenser in situ, when received. Kate was thanked for agreeing to top up the dog bag supply when necessary. *[A.P. Clerk]*
  - f. **Request for repair and/or replacement of ‘Shop Lane – No Through Road’ sign:** Matter ongoing; *[A.P. Clerk]*
8. **Suffolk County Councillor’s Report:** Nothing to report in Stephen Burroughes’ absence.

9. **Planning:**

- a. **Planning Application Ref: DC/17/0195/FUL: Mr Stephen Bayfield, Corneby Cottage, 18 Shop Lane:** Construction of a double garage on garden land situated opposite Corneby Cottage: The planning application was circulated and discussed. On a Proposition by the Chairman, it was unanimously agreed to notify SCDC that no objections were raised. *[A.P. Clerk]*

10. **Finance:**

- a. **Financial Update:**

The amount in the current account is:	£ 24.72
The amount in the deposit account is:	<u>£5,352.24</u>
<b>Total:</b>	<b>£5,376.96</b>

- b. **Invoices for payment:**
  - Parish Room: Hire of room  
[10 monthly council meetings + 2 ad hoc meetings:  
23<sup>rd</sup> April & 5<sup>th</sup> June’16 – Total 25 hrs @ £6.00 per hr] Amount: £ 150.00
  - Kiwi Services: Repair/Renovation work  
Community Area..... Amount: £ 420.00

After payment of the above invoices [**£570.00**] the combined amount held in the accounts is **£4,806.96**.

11. **Any Other Business:**

- a. Suffolk Coastal & Waveney District Councils: Merger letter received and circulated via email. *Information noted;*
- b. Public space Protection Orders – Anti-Social Behaviour; Crime and Policing Act 2014: Letter received from SCDC and circulated via email. *Information noted;*
- c. SCC: Information received re: Flood and Water Management: Creation of new webpage for reporting: Circulated via email. *Information noted;* *[Page 2 of 3]*

- d. Letter received from S.A.L.C. Re: A Nation's Tribute & WW1 Beacons of Light – 11<sup>th</sup> November 2018; Information circulated and noted;

**12. Date of next meeting: Monday 13<sup>th</sup> March 2017 at 8.00 p.m.**

Signed as a correct record.....

Peter Chaloner  
Chairman

DATE: 13<sup>TH</sup> March 2017