

LITTLE GLEMHAM PARISH COUNCIL
Minutes of the Parish Council meeting held on
Monday 11th June 2018 in the Parish Room

1. **Present from the Council:** Mr Peter Chaloner [Chairman] Ceri Larman. Claire Peck; Philip Hope Cobbold; Stephen Bayfield; Frank Hilder; Pat Trinder [Clerk]
2. **Present from the Public:** 2
3. **Apologies for Absence:** Stephen Burroughes [County Councillor] Carol Poulter [District Councillor]
4. **Declarations of Interest:** Cllr. Philip Hope-Cobbold – Agenda Item 6 [ii] [iii] [iv]
5. **Minutes of the last meeting:** The Minutes of the meeting held on 14th May 2018 were unanimously adopted and signed as a correct record. *[Proposed by the Chairman; Seconded by Cllr. Stephen Bayfield;]*
6. **Matters Arising from the 14th May Council meeting:**
 - a. **[i] Community Area Update:** Stephen reported on the June inspections to date, noting that the dog waste bin needed emptying; 1 fence post needs replacing and the shed door requires repairing; no other issues of concern. *[Noted that the grass had been cut]*
[ii] Preparation of new lease to include additional area of scrubland: In the hands of Strutt & Parker who are in the process of preparing a new lease; Peter commented that work would have to start within 3 years from the date when planning permission was granted; *Matter ongoing; [A.P. Clerk/Philip]*
[iii] Associated car parking provision: *Ongoing; matter in abeyance;*
[iv] Improvements to community area play facilities: *Ongoing; matter in abeyance;*
 - b. **Maintenance of highways/pavements/footpaths: *Matters raised during the meeting:***
 1. *Complaint about the blocked storm drains along the A12:* The Chairman reported that SCC Highways team had emptied the blocked storm drains/gullies along the A12; Further complaint received about a blocked gully by the school – clerk to report; **[A.P. Clerk]**
 2. *Further complaints about the badly overgrown state of the footpath along the A12, from The Knoll, up to Glemham Hall and also the overgrown footpath going south, from Shop Lane.* The condition of both paths was unacceptable, on safety grounds alone, and it was agreed to ask Stephen Burroughes to take the matter up with Highways, as a matter of urgency. **[A.P. Clerk]**
 3. *Concern about oversized vehicles using Hoo Lane/Traffic congestion & speeding vehicles in Church Road/Provision of zebra-crossing on A12 .* The Chairman briefly summarised the Council’s previous efforts to resolve the above issues, and pointed out that funding restrictions and lengthy timescales applied to highway schemes had contributed towards the outcome. With regard to the volume of vehicles using Church Road to access the A12 when leaving Motor Cycle Club events, LGPC had liaised with organisers, who continue to make every effort to dissuade drivers from using the short cut when accessing and existing the site, although there are, in fact, no enforceable statutory restrictions in place. It was noted that other large farm vehicles and contractors’ lorries also regularly use Church Road which is why the Council had previously tried to get a 7.5 ton weight restriction imposed. Following a lengthy discussion on possible action, including provision of traffic signs, chicanes, etc. it was agreed to bring the issues raised to the attention of County Councillor Stephen Burroughes. **[A.P. Clerk]**
On a point of information, the Chairman commented that the reason that the 30 mph speed limit had been extended at Stratford was as a result of air pollution;
 - c. **LGPC – Casual Vacancy:** Vacancy re-advertised in the Ebb and Flow; **[A.P. Clerk]**

- d. **Appointment of Neighbourhood Watch Co-ordinator:** Position re-advertised in the Ebb and Flow; *[A.P. Clerk]*
- e. **Provision of a Defibrillator:** Frank confirmed his intention to install the defibrillator on 12th June. The clerk referred to the training session, for up to a maximum of 12 people, included in the 'package price'. On a Proposition by the Chairman, it was agreed to produce a flyer /leaflet to be circulated via the July edition of the Ebb & Flow, seeking volunteers for the training session, to be held in the Parish Room, if possible during the week commencing 16th July [preferably Tuesday, Wednesday or Thursday] Clerk to liaise with East of England Ambulance Service. Arrange press coverage once details confirmed. *[A.P. Clerk]*
Frank asked councillors to consider organising a First Aid course for the village, at a future date; *[A.P. Clerk]*
7. **Suffolk County Councillor's Report:** Copies of Stephen Burroughes' written report had been circulated and taken as read and received.
- a. Little Glemham Community Speed Watch initiative: Several volunteers had returned their application; Frank agreed to check if any were still outstanding, so that the vetting process could be completed; *[A.P. Frank]*
8. **District Councillor's Report:** Copies of Carol Poulter's written report had been circulated and taken as read and received.
9. **Planning:** Nothing to report
10. **Finance:**
- a. **Financial Update:**
- | | |
|---------------------------------------|-------------------|
| The amount in the current account is: | £ 72.14 |
| The amount in the deposit account is: | <u>5,965.90</u> |
| Total: | £ 6,038.04 |
- b. **Invoices to be paid:**
- East of England Ambulance Service
[Defibrillator + wall sign]..... Amount: £ 1,926.00 **
 - JRB Enterprise Ltd
[Supply of dog dispenser refill waste bags etc]..... Amount: £ 43.56
 - Information Commissioner
[New Data Protection Fee under Data Protection
[Charges & Information] Regulations 2018..... Amount: £ 40.00
- After payment of the above invoices [£2,009.56] the combined amount held in the accounts is **£4,028.48**
- ** N.B. Sum to be reimbursed via grant funding agreed by District Councillor Carol Poulter;
- c. **General Data Protection Regulations [GDPR]** Matter ongoing; *[A.P. Clerk]*
- d. **Audit:** Matter ongoing; awaiting date for internal audit; *[A.P. Clerk]*
11. **Any Other Business**
- a. S.A.L.C. Suffolk Coastal Area meeting papers for 4th June'18 circulated via email;
- b. Local Government Boundary Commission for England [LGBCE] briefing sessions for East Suffolk Parish/Town Councils: Full details circulated;
12. **Date of next meeting: Monday 9th July 2018 at 8.00 p.m.**
- There being no further business, the Chairman thanked everyone for attending and closed the meeting.

Signed as a correct record.....

Peter Chaloner
Chairman
9th July 2018