

**LITTLE GLEMHAM PARISH COUNCIL**  
**Minutes of the Parish Council meeting held on**  
**Tuesday 8<sup>th</sup> January 2019 in the Parish Room**

1. **Present from the Council:** Mr Peter Chaloner [Chairman] Frank Hilder; Claire Peck; Philip Hope-Cobbold; Stephen Bayfield; Lynne Gibbs; Pat Trinder [Clerk]
2. **Present from the Public:** None
3. **Apologies for Absence:** Cllr. Ceri Larman; Stephen Burroughes [County Councillor] Carol Poulter [District Councillor]
4. **Declaration of Interest:** Cllr. Philip Hope-Cobbold – Agenda item 6 [ii] [iii] [iv] [v]
5. **Minutes of the last meeting:** The Minutes of the meeting held on 13<sup>th</sup> November 2018 were unanimously adopted and signed as a correct record. *[Proposed by the Chairman; Seconded by Cllr. Frank Hilder]*
6. **Matters Arising from the 13<sup>th</sup> November Council meeting:**
  - a. **[i] Community Area Update:** Lynne reported on the January inspections to date; as agreed, her husband had looked at the issues raised at the last meeting and had offered to do the necessary work when the weather improved. These included repairs to the picnic table and seat; replacement of one of the planks in the door of the shed; replacing one of the battens on the shed roof and replacing a missing plank on the seat on The Knoll. The Council conveyed their thanks for Graham’s help in this regard, and agreed to reimburse the cost of any materials purchased, noting that receipts would be required. **[A.P. Clerk]**
  - [ii] Preparation of new Lease:** The clerk advised that she had re-sent paperwork that had gone astray. In view of the fact that LGPC had not appointed solicitors to act on their behalf in this matter, the landlord’s solicitors had requested a written undertaking, confirming the Council’s commitment to pay the costs incurred, in the event that LGPC decides not to proceed. On a Proposition by the Chairman, it was unanimously agreed to comply with this request **[A.P. Clerk]**
  - [iii] Fencing and clearing the new site:** As agreed at the last meeting, Stephen had approached a local contractor who had confirmed his willingness to attend a site meeting to assess exactly what work was required. The Chairman agreed to attend the site meeting and Stephen agreed to arrange a mutually convenient date and time. **[A.P. Chairman/Stephen Bayfield]**
  - [iv] Associated Car Parking provision:** *In Abeyance;*
  - [v] Improvements to community area play facilities:** *In Abeyance;*
  - [vi] Bus Shelter cleaning:** The clerk confirmed that she had contacted a previous local applicant, who had confirmed her interest in the current vacancy. *Clerk to liaise direct and confirm appointment [A.P. Clerk]*
  - b. **Maintenance of highways/pavements/footpaths:** Nothing further to report.
7. **Sizewell C – Stage 3 Public Consultation:** The clerk itemised the various communications that had been circulated since the last meeting, which included:
  - *Exhibition Promotion Materials – details of public exhibitions in the community, including details of an event at the Riverside Centre, Stratford St. Andrew on Saturday 19<sup>th</sup> January’19;*
  - *Invite to joint Suffolk Coastal District Council & Suffolk County Council towns and parishes event 22.01.19 at High Lodge, Darsham*
  - *Planning Aid England – Parish Workshop dates and times;*

The Chairman commented on the Stage 3 public consultation documentation he had read. This included information on a 2-village bypass, which was expected, and also included a change in transport provision to either a ‘road led’ transport scheme, or a ‘rail led’ scheme.

There was a lengthy discussion on the implications of these changes, both of which, it was thought, would adversely affect Little Glemham. Claire felt that there should be more focus on 'renewables'. There was also some support for a preferred option of having green energy provision in parallel with nuclear energy, although it was generally acknowledged that the energy supply in the country was at crisis point now, and increased capacity was vital. Peter reiterated his view that nuclear power was an essential part of the country's energy portfolio. With regard to the Planning Aid England [PAE] Parish workshops, it was agreed to request an evening session at the Parish Rooms; *Councillors wishing to attend: Peter; Frank; Stephen; Philip; Claire; Clerk to liaise direct and confirm date and time when agreed; [A.P. Clerk]*

**8. Suffolk County Councillor's Report:** Copies of Stephen's written report had been circulated and taken as read and received.

- a. Provision of new grit bin [replacement for The Knoll]: Matter ongoing;
- b. Little Glemham Community Speedwatch: Frank confirmed that the village now had 9 volunteers, which would allow for 3 teams of 3 people, to safely operate the scheme. The clerk hoped to be in a position to order the necessary equipment shortly, as soon as she had received the 'preferred supplier' details, as promised, from Stephen Burroughes. *[A.P. Clerk]*

**9. District Councillor's Report:**

- a. Suffolk Coastal Final Draft Local Plan Briefing Session: 11.01.19: Details had been circulated and were noted;
- b. SCDC Estimated Parish Council Election Fees [2<sup>nd</sup> May 2019]: Full details had been circulated. *Information noted; to be kept on file;*  
The Chairman took this opportunity to confirm that he did not intend to stand for re-election at the May Parish Council elections. Councillors were very sorry to learn of his decision in this matter, and Stephen conveyed councillors' thanks and appreciation for Peter's dedicated long-standing service to the Parish Council, both as Councillor and Chairman, over many years. *[ N.B. Running the Council website, presently done by the Chairman, will need to be addressed;][A.P. Clerk]*

**10. Planning:** Nothing to report.

**11. Finance:**

**a. Financial Update:**

The amount in the current account is	£ 2,976.33
The amount in the deposit account is	£ <u>3,271.99</u>
<b>Total:</b>	<b>£ 6,248.32</b>

**b. Invoices to be paid:**

- Mrs F Garrard – Bus Shelter Cleaning  
For Oct/Nov/Dec'18; 3 hrs @ £7.83 per hr..... Amount: £ 23.49
- Clerk's Invoice for salary & expenses  
[Oct/Nov/Dec'18]..... Amount: £ 353.71
- E-ON Street Lighting 1.10.17 – 31.12.18..... Amount: £ 29.05
- Donations: C.A.B..... Amount: £ 40.00  
Disability Advice Service..... Amount: £ 30.00  
Suffolk Accident Rescue Service..... Amount: £ 30.00

After payment of the above invoices [**£506.25**] the combined amount held in the accounts is **£5,742.07**

**c. Precept for 2019/20:** On a Proposition by the Chairman, the decision made at the November 2018 council meeting [*Minute Ref: 11 [c] refers*], to request a Precept figure of £3,800 was unanimously ratified *[A.P. Clerk]*

**d. E-On – Increase in Deemed Contract Rates effective from 21.1.19:** The Council had

received notification of a proposed unit price increase from 17.90p per kWh to 22.10p per kWh. On a Proposition by the Chairman, it was agreed to remain with the existing supplier and absorb the price increase. **[A.P. Clerk]**

**e. Clerk's Salary: National Salary Award 2019-2010 - to be implemented from 1<sup>st</sup> April 2019:** Full details had been circulated.

At present the Clerk's Salary is based on SCP 23 [Salary Scale Point] @ £11.275 per hour. Under the new agreed pay scales for 2019-2020, SCP 23 has increased to £11.67 per hr. If an incremental increase to SCP 24 was agreed, the hourly rate would increase to £11.91 per hour under the new pay scale.

On a Proposition by the Chairman, councillors unanimously RESOLVED to approve and implement an incremental increase to SCP 24 @ £11.91 per hour, effective from 1<sup>st</sup> April 2019. The clerk thanked the Council for their decision in this matter. **[A.P. Clerk]**

**12. New Electoral Register [in force from 1<sup>st</sup> December 2019] Details still awaited**

**13. Any Other Business:**

a. Frank reported an attempted garage break-in at his property and suggested mentioning it on the Council website to alert parishioners;

b. Completion of councillor online 'Register of Interests': Frank reported that although he had completed the process on line several times, and subsequently sent a written copy, he was still being chased to complete the paperwork. *Clerk to check the current status.*

**[A.P. Clerk]**

c. Further complaints about large contractors' lorries continuing to drive down Church Road to access the A12, especially as there is a more suitable alternative route. There are previous incidents of properties in Church Road being damaged by large vehicles trying to negotiate the narrow bends in the road and there is concern that this will continue to happen. The Chairman briefly summarised the Council's previous unsuccessful attempts to resolve this issue. The clerk was asked to raise this issue again with County Councillor Stephen Burroughes. **[A.P. Clerk]**

**14. Date of next meeting: TUESDAY 12<sup>th</sup> FEBRUARY 2019 at 8.00 p.m.**

There being no further business, the Chairman thanked everyone for attending and closed the meeting.

Signed as a correct record.....

Peter Chaloner  
Chairman

DATE: 12<sup>th</sup> February 2019