

LITTLE GLEMHAM PARISH COUNCIL

7th May 2018

To members of the Council: Your attendance is required at the Annual Meeting of Little Glemham Parish Council which will be held on **MONDAY 14th MAY 2018 at 8.00 p.m.** in the Parish Room.
Mrs Pat Trinder, Parish Clerki

A G E N D A

1. Election of the Chairman
2. Present from the Council
3. Present from the Public
4. Apologies for Absence
5. Declaration of Interest: To Receive declarations for pecuniary and non-pecuniary interests.
6. TO RECEIVE Acceptance of Office form/s
7. Members' Register of Interests: Councillors are reminded that they are responsible for updating their details on line if there have been any relevant changes during the last year.
8. To Approve and sign the Minutes of the Council meeting held on 9th April 2018
9. Matters Arising from the 9th April Council meeting:
 - a. [i] Community Area update: [*Inspection Rota: April: Claire; May: Frank; June: Stephen*]
[ii] Report on remedial work carried out to play area equipment undertaken on 14th April'18.
[iii] Report on progress re: proposal to extend the present lease to include additional area of scrubland, following approval of planning application;
[iv] Associated car parking provision;
[v] Improvements to community area play facilities: *Matter in abeyance*;
 - b. Maintenance of highways/pavements/footpaths;
 - c. LGPC – Casual Vacancy
 - d. Litter Pick 2018
 - e. Provision of Defibrillator for village
 - f. Proposal for the formation of a 'Community Tool Share'
10. Suffolk County Councillor's Report, to include:
 - a. Little Glemham Community Speed Watch initiative;
 - b. Chairman's report on meeting with SCC re: SEGWay held on 11th April'18
11. District Councillor's Report
12. Planning
13. Finance:
 - a. Financial Update
 - b. Invoices to be paid
 - c. Audit
 - d. Clerk's salary – See attached
 - e. General Data Protection Regulations [GDPR]
 - f. To formally review the following:
 - The Council's existing Financial Regulations
 - The Council's internal control arrangements, including its Risk Management arrangements;
 - The Council's 'Safeguarding' policy
 - The Council's Asset Register **
[** *Addition of Defibrillator + sign*]
14. Any Other Business
15. Date of next meeting: Monday 11th June 2018 at 8.00 p.m.