

LITTLE GLEMHAM PARISH COUNCIL

6th November 2018

To members of the Council: Your attendance is required at the next monthly meeting of Little Glemham Parish Council which will be held on **TUESDAY 13th NOVEMBER 2018 at 8.00 p.m.** in the Parish Room. Mrs Pat Trinder, Parish Clerk

AGENDA

1. Present from the Council
2. Present from the Public
3. Apologies for Absence
4. Declaration of Interest: To Receive declarations for pecuniary and non-pecuniary interests
5. To Approve and sign the Minutes of the Council meeting held on 9th October 2018
6. Matters Arising from the 9th October Council meeting:
 - a. [i] Community Area Update: [*Inspection Rota: Oct: Claire; Nov: Philip; Dec: Stephen*]
 - [ii] Annual safety Inspection Report [*Details already circulated*]
 - [iii] Preparation of new Lease
 - [iv] Quotation/s received for chain-link fencing for new area of land
 - [v] Associated Car Parking Provision; *In abeyance*;
 - [vi] Improvements to community area play facilities; *In abeyance*;
- b. Maintenance of highways/pavements/footpaths:
 - Update on outstanding footpath issues raised by LGPC [*Stephen Burroughes*]
7. Bus Shelter Cleaning: To find replacement cleaner, following resignation of Mrs Garrard
8. Suffolk County Councillor's Report, to include:
 - a. Replacement grit bin for The Knoll [*Funded by Stephen Burroughes*]
 - b. Little Glemham Community Speed Watch initiative
9. District Councillor's Report
10. Planning
11. Finance:
 - a. Financial Update
 - b. Invoices to be paid:
 - PlaySafety Ltd - Community Area Annual Inspection Fee.....Amount: £ 84.00
 - c. Setting of annual budget 2019-2020 – *LGPC financial information to be circulated*
 - d. To consider request for annual donation received from C.A.B.
 - e. LGPC Bank Account: Update
 - f. Internal/External Audit
 - g. General Data Protection Regulations [GDPR] *Matter ongoing*;
12. Schedule of meeting dates for 2019, to be held at 8.00 p.m. in the Parish Room: **Suggested:**

Tuesday 8 th January	Tuesday 11 th June
Tuesday 12 th February	Tuesday 9 th July
Tuesday 12 th March	Tuesday 10 th September
Tuesday 9 th April [<i>Easter Monday 22nd April</i>]	Tuesday 8 th October
Tuesday 14 th May [Parish Annual Meeting]	Tuesday 12 th Nov [Budget meeting]
13. Any Other Business, to include the following, details already circulated via email:
 - a. Sizewell C Joint Local Authority Group [JLAG] Newsletter: Sizewell C update 1.11.18
 - b. Consultation on Air Quality in East Suffolk
 - c. S.A.L.C. AGM 2018 Invitation & Membership subscription 2019-20 details;
 - d. Suffolk Coastal – Polling District & Polling Places Review 2018
 - e. Local Government Boundary Commission – Electoral Review of East Suffolk
 - f. SCC – Consultation – Suffolk Minerals & Waste Local Plan: Appropriate assessment
 - g. Suffolk Coastal & Waveney District Councils: Free Parking dates announcement.
 - h. Suffolk Constabulary Locality Meeting: 22nd Nov'18 – Leiston Community Centre
14. Date of Next Meeting: TUESDAY 8th JANUARY 2019 at 8.00 p.m.