

## LITTLE GLEMHAM PARISH COUNCIL

6<sup>th</sup> November 2017

**To members of the Council:** Your attendance is required at the next monthly meeting of Little Glemham Parish Council which will be held on **MONDAY 13<sup>th</sup> NOVEMBER 2017 at 8.00 p.m.** in the Parish Room.

Mrs Pat Trinder, Parish Clerk

### A G E N D A

1. Present from the Council
2. Present from the Public
3. Apologies for Absence
4. Declaration of Interest: To Receive declarations for pecuniary and non-pecuniary interests
5. To Approve and sign the Minutes of the Council meeting held on 9<sup>th</sup> October 2017
6. Matters Arising from the 9<sup>th</sup> October Council meeting:
  - a. [i] Community Area Update: [*Inspection Rota: Oct: Claire; Nov: Frank; Dec: Stephen*]
  - [ii] Annual Safety Inspection Report: As requested by the Chairman, could councillors please have a look at the issues raised by the inspection, report already circulated via email on 11<sup>th</sup> Oct.
  - [iii] Improvements to community area play facilities
  - [iv] Associated car parking provision; Report by the Chairman following his meeting with Carol Poulter and the Deputy Chief Planning Officer on 17<sup>th</sup> Oct 2017.
  - [iv] Proposal to extend present lease to include additional area of scrubland; Please refer to response received from Strutt and Parker, already circulated via email.
  - b. Maintenance of highways/pavements/footpaths
  - c. Bus Shelter cleaning: Appointment confirmed [*LGPC meeting 9.10.17 minute ref: 6[c] refers*]
  - d. Suffolk Coastal Local Plan Issues and Options Consultation [*18 Aug – 30 Oct'17*] Update following the Chairman and Cllr. Stephen Bayfield's 1-2-1 meeting with Planning Policy team on 16<sup>th</sup> Oct'17.
  - e. LGPC – Appointment of Data Protection Officer in readiness for the General Data Protection Regulation [GDPR] which comes into force in May'18.
7. Suffolk County Councillor's Report, to include:
  - Update on date for proposed 'Rural speeding briefing'
  - Update on Little Glemham Community Speed Watch initiative [*Please refer to recent updates on progress since the last meeting, already circulated via email*]
8. District Councillor's Report
9. Planning
10. Finance:
  - a. Financial Update
  - b. Invoices to be paid:
    - PlaySafety Ltd – Community Area Annual inspection..... Amount: £ 79.80
  - c. Setting of annual budget 2018-2019. [*Please refer to the 2018-19 Town & Parish Council Precept Demand Letter already circulated via email; LGPC financial information to be circulated in time for the meeting.*]
  - d. To consider requests for annual donations received from C.A.B., Disability Advice Service and the Suffolk Accident Rescue Service.
11. Schedule of meeting dates for 2018, to be held at 8.00 p.m. in the Parish Room: **Suggested:**

Monday 8 <sup>th</sup> January	Monday 11 <sup>th</sup> June
Monday 12 <sup>th</sup> February	Monday 9 <sup>th</sup> July
Monday 12 <sup>th</sup> March	Monday 10 <sup>th</sup> September
Monday 9 <sup>th</sup> April [ <i>Easter Monday 2<sup>nd</sup> April</i> ]	Monday 8 <sup>th</sup> October
Monday 14 <sup>th</sup> May [ <b>Parish Annual Meeting</b> ]	Monday 12 <sup>th</sup> Nov [ <b>Budget meeting</b> ]

12. Any Other Business, to include the following, details already circulated via email:
  - a. Precept Consultation – S.A.L.C. Response: Request for LGPC to support the S.A.L.C. formal response;
  - b. S.A.L.C. Latest LAIS 1405 Councillor Disqualification
  - c. Parliamentary Constituency Boundary Review
  - d. Sizewell C Community Forum Invitation [16<sup>th</sup> Nov'17]
  - e. SCC – Consultation – Suffolk Minerals & Waste Local Plan – Preferred Options
13. Date of next meeting: MONDAY 8<sup>th</sup> JANUARY 2018 at 8.00 p.m.

