

LITTLE GLEMHAM PARISH COUNCIL

3rd September 2018

To members of the Council: Your attendance is required at the next monthly meeting of Little Glemham Parish Council which will be held on **TUESDAY 11th SEPTEMBER 2018 at 8.00 p.m.** ** in the Parish Room.

Mrs Pat Trinder, Parish Clerk

**** PLEASE NOTE DAY CHANGE FOR COUNCIL MEETINGS WHICH WILL NOW BE HELD ON THE SECOND TUESDAY OF EACH MONTH.**

AGENDA

1. Present from the Council
2. Present from the Public
3. Apologies for Absence
4. Declaration of Interest: To Receive declarations for pecuniary and non-pecuniary interests
5. To Approve and sign the minutes of the Council meeting held on 9th July 2018
6. LGPC – Casual Vacancy
7. Matters Arising from the 9th July Council meeting:
 - a. [i] Community Area Update: [*Inspection Rota: Aug: Ceri & Frank; Sept: Frank; Oct: Claire*]
 - [ii] Preparation of new lease; update;
 - [iii] Associated Car Parking Provision; *In abeyance; matter ongoing;*
 - [iv] Improvements to community area play facilities: *in abeyance;*
 - b. Maintenance of highways/pavements/footpaths:
 - c. Village Defibrillator:
 - Grant Funding [*SCDC – Carol Poulter*]
 - Weekly equipment checks;
8. Suffolk County Councillor's Report
 - a. SCC review on processes and timescales involved between receiving and actioning reported problems; *Stephen Burroughes to report;*
 - b. Suffolk Highways
 - Review of grit bins/heaps for highways use [*See attached information*]
 - Nomination of volunteers to spread the grit [*LGPC meeting 9.7.18 – Minute Ref: 7 [b] refers*]
 - c. Little Glemham Community Speed Watch initiative;
9. District Councillor's Report,
10. Planning
11. Finance
 - a. Financial Update
 - b. Invoices to be paid:
 - Mrs F Garrard – Bus Shelter Cleaning
April/May/June 2018 [*Replacing cheque no.100783
Written in error & returned*]..... Amount: £ 23.49
 - P Chaloner – Reimburse renewal of LGPC web hosting
Service..... Amount: £ 158.51
 - c. Internal Audit Report 2017/18 [*See attached*]
 - d. External Audit
 - e. General Data Protection Regulations [GDPR] *Matter ongoing;*
12. Any Other Business
13. Date of next meeting: TUESDAY 9th OCTOBER 2018 at 8.00 p.m.