

LITTLE GLEMHAM PARISH COUNCIL

2nd April 2018

To members of the Council: Your attendance is required at the next monthly meeting of Little Glemham Parish Council which will be held on **MONDAY 9th APRIL 2018 at 8.00 p.m.** in the Parish Room.

Mrs Pat Trinder, Parish Clerk

AGENDA

1. Present from the Council
2. Present from the Public
3. Apologies for Absence
4. Declarations of Interest: To receive declarations for pecuniary and non-pecuniary interests.
5. To approve and sign the Minutes of the Council meeting held on 12th March 2018
6. Matters Arising from the 12th March Council meeting:
 - a. [i] Community Area Update: [*Inspection Rota: March: Philip; April: Claire; May: Frank*]
 - [ii] Remedial Work to play area equipment: Work Party date confirmed Saturday 14th April'18 at 10.00 a.m.
 - [iii] Proposal to extend the present lease to include additional area of scrubland; decision on planning application awaited from SCDC.
 - [iv] Improvements to community area play facilities: *Matter in abeyance [dependent on progress with Agenda item 6[a] [iii] above]*
 - [v] Associated car parking provision: *Matter in abeyance; comments as [iv] above;*
 - b. Maintenance of highways/pavements/footpaths
 - c. LGPC – Casual Vacancy
 - d. Litter Pick 2018 – Saturday 21st April 2018
 - e. Setting of targets for projects and initiatives: [*Details formulated by Frank*]
7. Suffolk County Councillor's Report, to include
 - a. Update on date for Rural Speeding briefing
 - b. Little Glemham Community Speed Watch initiative:
 - Confirmation of exact details of the site approved by the police;
 - Appointment of co-ordinator before undertaking vetting process required;
8. District Councillor's Report
9. Planning
10. Finance:
 - a. Financial Update
 - b. Invoices to be paid:
 - Bus Shelter cleaning for Jan/Feb/March'18
[3 hours @ £7.50 per hour]..... Amount: £ 22.50
 - Clerk's invoice for salary & expenses
[Jan/Feb/March 2018]..... Amount: £ 403.18
 - E-ON – Street Lighting: Jan-March 2018..... Amount: £[*awaited*]
 - Pearce & Kemp: Street Lighting Maintenance Contract Amount: £ 67.80
 - c. General Data Protection Regulations [GDPR] Appointment of Data Protection Officer
 - d. Purchase of a Defibrillator: To consider quotations already circulated/training options?
 - e. Signing off of accounts for 2017/18
 - f. 2017/18 Annual Governance and Accountability Returns [AGAR] & external auditor instructions
11. Parish Council Annual Meeting: Monday 14th May 2018: To review who needs to be asked to report at this year's meeting;
12. Any Other Business
13. Date of next meeting: [Parish & Parish Council Annual Meetings] **Monday 14th May 2018 at 8.00 p.m.**